

FLORIDA DEPARTMENT OF EDUCATION
GED Practitioners' Task Force
PTF Summer Symposium
Daytona Beach, FL

May 29 and June 1, 2007

Minutes

Members Present: Karine Johns, Mario Zuniga, Dr. Lyndarae Martin, Michael Heptinstall, Kathy Lowe, Karen D'Arceuil, Kim Gates, Michele Antonia, Lynne Ralston, Jonathan (Skip) Hill, Ken Harper, Kathleen Lazarus, Iowana Whitman-Tims, Cheryl Garayta, Sylvia Raftery, Angela Green-Izzo, Julie Kelly

Guests Present: Gwen Brock, Ashley La Mar, Katrina Bell, Dr. Wayne Dickens, Christalee Burkett, Susan Pittman, Bonnie Vondracek, Dr. Debra Hargrove, Nancy Higgs, Dr. Bonnie Marmor, Dr. Mark Baird, Aaron McKinney, Ila Waite-Burns, Linda McClelland (substitute for PTF member, Hope Clayton)

- I. Welcome and Introductions** – Karine Johns, PTF Co-Chairperson, called the meeting to order at 4:30 p.m. and welcomed members and guests.
- II. Approval of Minutes / Budget Report**– Minutes of the April 2-3, 2007, meeting were approved as presented. Karine Johns distributed the PTF budget summary and answered questions about specific items as needed.
- III. DOE Update** – Mario Zuniga announced that the 2007-08 funding allocation for our GED PTF will be \$100,000. The DOE will most likely continue to fund the Florida GED Mathematics Initiative and may allocate funding to up-date an existing GED Teachers' Training Manual.
- IV. Nominating Committee** – Mario Zuniga reported that the Nominating Committee accepted the resignation of PTF members Sallie Brisbane and John Furches. The PTF voted to accept Gwen Brock, Department of Corrections, to replace John Furches. The Nominating Committee recommended that the PTF select two alternate members to replace future vacancies. The PTF accepted this recommendation and approved Ashley La Mar, Lee County, and Dr. Wayne Dickens, Auburndale/Polk County, as alternates. Mario recommended, and the PTF accepted, Ila Waite-Burns as an Ex-Officio member.
- V. 2006-07 Project Deliverables** – On day-one of the meeting, Iowana Whitman-Tims, and Project Team Leaders for the respective Project Deliverables gave a brief overview of the current Project Deliverables. Iowana reported that all deliverables, to date, have been received as scheduled and the DOE has been properly invoiced on a regular basis. Iowana reviewed the agenda for the GED PTF Track Day at the Symposium and confirmed that all presenters were ready for the presentation.

- VI. 2007-08 Proposed Deliverables -** Mario Zuniga indicated that the PTF grant application would be under a new funding cycle for the next year. Karine Johns and Mario Zuiga suggested that the PTF carry-over the following Deliverables: GED PTF Website; GED Strategies (brochure); GED Technical Assistance Paper; GED Curriculum Framework - Performance Standards and Benchmarks; Model GED Test Center Project.

In addition, the PTF membership identified the following new Project Deliverables for consideration for the 2007-08 funding period. GED E-Mentoring Program; GED Examiners' Manual; GED Manual for Florida Deans and Directors.

VII. PTF Symposium Track Day – Recap

Iowana Whitman-Tims thanked PTF members and presenters and commended everyone for an outstanding GED PTF Track Day at the Symposium. She indicated that participant feedback had been overwhelmingly positive. Special thanks were extended to Dr. Debra Hargrove for the PTF Booth and Sylvia Raftery for coordinating the door prizes for our track. Julie Kelley reported that the PTF's "Aha! Moments" had been a very effective strategy for obtaining feedback and clarifying information for participants. Individual PTF members shared reflections on the Track Day and agreed that the event was a success.

- VIII. Guest Presenter –** Julie Kelly introduced Dr. Mark Baird, Director of Research and Best Practices, Workforce and Economic Development, FLDOE. Dr. Baird informed the membership that he is initiating a project for the DOE that will focus on identifying and reclaiming GED students who have left the program prior to realizing their goal of obtaining the state of Florida High School Diploma or its equivalent / GED. He expressed an interest in obtaining input from the GED PTF regarding potential areas of focus for this type of study. A brief Q & A session followed his presentation.

IX. Next GED PTF Meeting – Monday, September 24, 2007– ACE Conference Omni Orlando at ChampionsGate

Iowana Whitman-Tims announced that the first 2007-08 GED PTF meeting will be held at the ACE Conference in Orlando. The exact date and time will be provided to members upon receipt of confirmation from ACE.

- X. Adjournment –** The meeting was adjourned until the next Project Year.